



# BRANT HALDIMAND NORFOLK Catholic District School Board

## Agenda

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

### Board Meeting Tuesday, October 24, 2023 ♦ 7:00 p.m. Boardroom

**Members:** **Trustees:**  
Rick Petrella (Chair), Carol Luciani (Vice-Chair), Dennis Blake, Bill Chopp, Dan Dignard,  
Mark Watson, Caroline Goveas (Student Trustee), Mia Martorelli (Student Trustee)

**Senior Administration:**  
Michael McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business  
& Treasurer), Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

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1. **Opening Business**
    - 1.1 Opening Prayer  
*Almighty God, bless us as we gather today for this meeting. Guide our minds and hearts so that we will work for the good of our community and be a help to all people. Teach us to be generous in our outlook, courageous in the face of difficulty, and wise in our decisions. We give you praise and glory, Lord our God, for ever and ever. Amen*
    - 1.2 Attendance
    - 1.3 Approval of the Agenda Pages 1-2
    - 1.4 Declaration of Interest
    - 1.5 Approval of Special Board Meeting Minutes – September 18, 2023 Pages 3-6
    - 1.6 Approval of Board Meeting Minutes – September 26, 2023 Pages 7- 13
    - 1.7 Approval of Special Board Meeting Minutes – October 10, 2023 Pages 14-15
    - 1.8 Approval of Special Board Meeting Minutes – October 17, 2023 Pages 16-17
    - 1.9 Business Arising from the Minutes
  2. **Presentations**
  3. **Delegations**
  4. **Consent Agenda**
  5. **Committee and Staff Reports**
    - 5.1 Unapproved Minutes and Recommendations from the Committee of the Whole Pages 18-32  
- October 17, 2023
      - OCTSA Membership Fees (pg 19)
      - Trustee Honoraria (pg 20)
      - Excursion Request (pgs. 21-22)
      - EQAO Report (pgs. 23-28)
    - 5.2 Student Trustee Update Pages 33-34  
Presenter: Caroline Goveas and Mia Martorelli, Student Trustees
  6. **Information and Correspondence**
    - 6.1 2023-27 Business Services Operational Plan Page 35
  7. **Notices of Motion**



**8. Notices of Motion Being Considered for Adoption**

**9. Trustee Inquiries**

**10. Business In-Camera**

207. (2) Closing of certain committee meetings. A meeting of a committee of a board, including a committee of the whole board, may be closed to the public when the subject-matter under consideration involves,
- a. The security of the property of the board;
  - b. The disclosure of intimate, personal or financial information in respect of a member of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
  - c. The acquisition or disposal of a school site;
  - d. Decisions in respect of negotiations with employees of the board; or
  - e. Litigation affecting the board.

**11. Report on the In-Camera Session**

**12. Future Meetings and Events**

Pages 36-37

**13. Closing Prayer**

*Heavenly Father, we thank you for your gifts to us: for making us, for saving us in Christ, for calling us to be your people. As we come to the end of this meeting, we give you thanks for all the good things you have done in us. We thank you for all who have shared in the work of this Board and ask you to bless us all in your love. We offer this prayer, Father, through Christ our Lord. Amen*

**14. Adjournment**

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**Next meeting:** Tuesday, November 21, 2023, 7:00 p.m. – Boardroom



**Special Meeting of the Board  
Education Development Charge Policy Review Public Meeting  
Monday September 18, 2023 ♦ 3:00 pm  
Boardroom**

**Trustees:**

**Present:** Carol Luciani (Vice Chair), Dennis Blake, Bill Chopp, Dan Dignard, Mark Watson

**Regrets:** Rick Petrella (Chair)

**Senior Administration:**

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer) Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Trustee Blake.

**1.2 Attendance**

**1.3 Approval of the Agenda**

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the September 18, 2023, Special Meeting of the Board Education Development Charge Policy Review Public Meeting

**Carried**

**2. Delegations**

**3. Committee and Staff Reports**

**3.1 Education Development Charge Policy Review**

Vice-Chair Luciani shared opening remarks for the meeting noting that the Board has developed the proposed education development charges, background analysis respecting growth projections, pupil enrolment forecasts, determination of growth-related pupil place requirements, site costing, and in completing their respective EDC forms. Vice-Chair Luciani shared that the Board is seeking input from the public and will consider the submissions prior to the passage of a new education development charges by-law.

Jack Ammendolia of Watson & Associates presented on the Boards' existing EDC policies. He reviewed the definition of Education Development Charges (EDC), the requirements for public meetings and the review of the existing policies.

Vice-Chair Luciani shared that the report received tonight is for the information of the Board and announced that a second formal public meeting will be held immediately following this meeting to consider the proposed new charges and by-laws, and a further public meeting will be held on October 10, 2023 at 3:00 p.m.



## BRANT HALDIMAND NORFOLK Catholic District School Board

## Minutes

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Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Education Development Charge Policy Review Report for information.

**Carried**

### 5. Closing Prayer

The meeting was closed with prayer led by Trustee Dignard.

### 6. Adjournment

Moved by: Mark Watson

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the September 18, 2023 Special Meeting of the Board Education Development Charge Policy Review Public Meeting

**Carried**

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**Next meeting:** Tuesday, September 26, 2023, 7:00 p.m. – Boardroom



**Special Meeting of the Board**  
**Education Development Charge Successor By-Law Public Meeting**  
**Monday September 18, 2023 ♦ 3:15 pm**  
**Boardroom**

**Trustees:**

**Present:** Carol Luciani (Vice Chair), Dennis Blake, Bill Chopp, Dan Dignard, Mark Watson

**Regrets:** Rick Petrella (Chair)

**Senior Administration:**

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer) Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Vice-Chair Luciani

**1.2 Attendance**

**1.3 Approval of the Agenda**

Moved by: Bill Chopp

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the September 18, 2023, Special Meeting of the Board Education Development Charge Successor By-Law Public Meeting.

**Carried**

**2. Delegations**

**3. Committee and Staff Reports**

**3.1 Education Development Charge By-Law Report**

Vice-Chair Luciani announced that this was a formal public meeting as required by section 257.63 of the Education Act and that during this meeting the Boards' EDC consultant will give an overview of the process and methodology leading to the proposed education development charges. The solicitor will also briefly explain the text of the proposed by-laws.

Jack Ammendolia of Watson & Associates presented on the Boards' proposed EDC by-law. The presentation reviewed the existing charges, the process and requirements for changes, the calculation of charges including the growth forecast, recent EDC legislative changes, and the public process. He noted the letters received from developer groups which cited concern with the appraised values used.

Trustees had the opportunity to ask questions of clarification. Trustees asked questions regarding the land valuation, and Ministry of Education feedback.

Brad Teichman, Overland LLP, explained the text of the draft successor by-laws.

Trustees had the opportunity to ask questions of clarification.



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Vice-Chair Luciani closed the meeting by noting that the report received tonight was for the information of the Board and that the Board will be giving final consideration to the passage of EDC By-Laws at a joint public meeting scheduled for the evening of October 10, 2023.

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Education Development Charge Successor By-Law Report for Information.

**Carried**

### 5. Closing Prayer

The meeting was closed with prayer led by Vice-Chair Luciani

### 6. Adjournment

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the September 18, 2023 Special Meeting of the Board Education Development Charge By-Law Successor Public Meeting

**Carried**

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**Next meeting:** Tuesday, September 26, 2023, 7:00 p.m. – Boardroom



# BRANT HALDIMAND NORFOLK Catholic District School Board

## Minutes

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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### Board Meeting Tuesday, September 26, 2023 ♦ 7:00 p.m. Boardroom

**Members:**

**Trustees:**  
Rick Petrella (Chair), Carol Luciani (Vice-Chair), Dennis Blake, Bill Chopp, Dan Dignard, Mark Watson, Caroline Goveas (Student Trustee), Mia Martorelli (Student Trustee)

**Senior Administration:**  
Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

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#### 1. Opening Business

##### 1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Luciani.

##### 1.2 Attendance

Attendance was as noted above.

##### 1.3 Approval of the Agenda

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the September 26, 2023 Board meeting.

**Carried**

##### 1.4 Declaration of Interest - Nil

##### 1.5 Approval of Board Meeting Minutes – June 27, 2023

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the June 27, 2023 Meeting of the Board.

**Carried**

##### Approval of Special Board Meeting Minutes – August 8, 2023

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the August 8, 2023 Special Meeting of the Board.

**Carried**

##### Approval of Special Board Meeting Minutes – August 21, 2023

Moved by: Carol Luciani

Seconded by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the August 21, 2023 Meeting of the Board.

**Carried**



**1.6 Business Arising from the Minutes – Nil**

**2. Presentations - Nil**

**3. Delegations – Nil**

**4. Consent Agenda**

**4.1 Unapproved Minutes of the Mental Health Steering Committee**

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of September 20, 2022.

**Carried**

**Contract Summary Report (Q3/Q4)**

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Contract Summary Report (Q3/Q4).

**Carried**

**5. Committee and Staff Reports**

**5.1 Summary of 2022-2023 Reports to the Board**

Director McDonald presented the 2022-2023 reports to the Board report. This is a summary of all reports that were brought to the Board of Trustees during the 2022-2023 school year.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives 2022-23 Reports to Board Summary

**Carried**

**5.2 Student Achievement Plan**

Superintendent Temple presented the student achievement plan. This Student Achievement (SAP) stems from, aligns with, and is an extension of the Board's Multi-Year Strategic Plan launched this September 2023, as well as current Ministry of Education priorities.

Moved by: Carol Luciani

Second by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Achievement Plan for 2023-2024.

**Carried**

**5.3 Curriculum Changes 2023-24**

Superintendent Temple presented the Ministry mandated curriculum changes for the 2023-24 school year. The Student Achievement Team has been sharing key information on these changes with the administrators and the educators to support the implementation of these curriculum changes.





## **BRANT HALDIMAND NORFOLK Catholic District School Board**

## **Minutes**

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Moved by: Dennis Blake

Second by: Mark Watson

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Curriculum Changes for 2023-2024.

**Carried**

### **5.4 Student Support Services and Mental Health and Wellbeing Strategy 2023-26**

Superintendent Greco presented the student support services and mental health and wellbeing strategy for 2023-26. The mental health and well-being of students continues to be a critical priority for the provincial government, the Ministry of Education, and the Brant Haldimand Norfolk Catholic District School Board. The Mental Health Steering Committee exists to assist the Board in developing, implementing, monitoring, evaluating, and reporting on the achievement of the Board Mental Health Strategy and its annual Action Plans.

Moved by: Bill Chopp

Second by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Support Services and Mental Health and Wellbeing Strategy 2023-26.

**Carried**

### **5.5 Borrowing Resolution – Capital Priorities**

Superintendent Keys presented the borrowing resolution – Capital priorities. The Capital Priority Program provides school boards with an opportunity to identify and address their most urgent pupil accommodation needs, including; accommodation pressures, replacing schools in poor condition, supporting past consolidation decisions, providing facilities for French-language rights holders in under-served areas, and creating new licensed child care spaces in schools. Discussion regarding the cost of the new school builds, and preliminary designs. The vote was unanimous among the Trustees.

Moved by: Bill Chopp

Second by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves:

A RESOLUTION AUTHORIZING THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD (THE “BOARD”) TO BORROW MONEY PURSUANT TO THE PROVISIONS OF SECTION 247 OF THE EDUCATION ACT (THE “ACT”) FOR THE RAISING OF FUNDS TO FINANCE CERTAIN CAPITAL PROJECTS AS MORE PARTICULARLY DESCRIBED IN THIS RESOLUTION, UNTIL CURRENT REVENUE IS RECEIVED.

Whereas:

- A. The Board has receiving funding under the Ministry of Education’s 20XX-20XX Capital Priorities Program;
- B. The Board wishes to apply to the Canadian Imperial Bank of Commerce (“CIBC”) for a capital loan/line of credit for the purpose of financing the growth-related new school and childcare centre builds and land costs;
- C. The total cost of the related capital projects is within the Board’s Debt and Financial Obligation Limit as established by the Ministry of Education and Training;
- D. The interest expense incurred will be repaid to the Board by the Ministry of Education under the ‘Allocation for Short-Term Interest Grant’.



THEREFORE, BE IT RESOLVED THAT:

1. The Secretary and the Treasurer of the Board are authorized for and on behalf of the Board to borrow \$94,370,580 for growth-related new school and child care centre builds and land costs in accordance with the Act, plus interest.
2. The Secretary and the Treasurer of the Board are authorized for and on behalf of the Board to execute and deliver all such documents and to do such other acts and things as may be necessary to give full effect to this resolution.

**Carried**

### **5.6 Math Action Plan 2023-2024**

Superintendent Temple presented the 2023-24 math action plan. The focus of the math action plan includes the use of multiple evidence-informed strategies and approaches to address local learning needs in schools. Discussion around the support provided, including ongoing professional development and current best practices was had.

Moved by: Carol Luciani

Second by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Math Action Plan for 2023-2024.

**Carried**

### **5.7 Summer Programs Update**

The three superintendents presented the summer programs update. Several programs ran over the summer months including Camp Blast, Summer school, Focus on Youth, Ready Set Go, Camp Connect, Bartimaeus Summer Support, Student Support Services and Metal Health Support. A report was requested to be brought to the board regarding the number of high credit students attending over the last 10 years.

Moved by: Bill Chopp

Second by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Summer Programs Update report.

**Carried**

### **5.8 Remote Work Policy #300.26**

Superintendent Greco presented the remote work policy. The remote work policy when approved in February 2023, was requested to be reviewed at the September 2023 Board meeting. The data presented was reviewed and discussed. Next steps were considered by the Board of Trustees including bringing the policy back to the policy committee for further review. The importance of remaining competitive within the labour market, including a remote work policy that is aligned with other school boards and other employment sectors within the geographical area of the board was discussed. The remote work policy was requested unanimously to be moved to the in-camera session for further discussion.

Moved by: Carol Luciani

Second by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board amends the Remote Work Policy #300.26 to; Remote work arrangements shall not be undertaken on an ad hoc basis. Except in extenuating circumstances, employees authorized to work remotely shall be limited to



a maximum of two (2) scheduled days per week for remote work arrangements and shall commit to that work schedule.

**Deferred**

### **5.9 Summary of School Suspension Data**

Superintendent Greco presented a summary of school suspension data. The Brant Haldimand Norfolk District School Board BHCNDSB (the Board) is committed to cultivating safe and accepting school climates. The District Safe and Accepting Schools Team (DSAST) annually reviews the Districts Safe and Accepting School Plan and provides direction for Principals to annually update their School Safe and Accepting Plan. This report was requested as information by the Board of Trustees at a previous Board meeting.

Moved by: Carol Luciani

Second by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Summary of School Suspension Data.

**Carried**

### **5.10 Strategic Plan Monitoring Report**

Director McDonald presented the strategic plan monitoring report. The BHCNDSB Strategic Plan will remain as the foundation by which change, and growth will occur in our Board. It will continue to be the vehicle by which the mission and vision of the Board are operationalized by all staff and understood by our community. The plan will reflect the diverse geography, communities and stakeholders who make up the BHCNDSB learning community. The monitoring document will be the avenue through which senior team can assess the overall success of the plan through the monitoring of the goals as indicators of success. This assessment will be critical to inform next steps and further action. Action items and responsibilities, along with indicators for success and criteria for measurement, will be included in this plan.

Moved by: Carol Luciani

Second by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the 2023-2027 Strategic Plan Monitoring Report.

**Carried**

### **5.11 Naming of New Secondary School, Brantford, ON**

Director McDonald presented the naming of the New Secondary School report. The Trustees voted unanimously on the name St. Padre Pio Catholic Secondary School as the name for the new secondary school in Brantford, Ontario.

Moved by: Dan Dignard

Second by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves St. Padre Pio Catholic Secondary School as the Name of the New Secondary School in Brantford, ON.

**Carried**

### **5.12 Naming of New Elementary School, Caledonia, ON**



Director McDonald presented the naming of the New Elementary School report. The Trustees voted unanimously on the name Pope Francis Catholic Elementary School as the name for the new joint Catholic elementary school in Caledonia, Ontario.

Moved by: Mark Watson

Second by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves Pope Francis Catholic Elementary School as the Name of the New Joint Elementary School in Caledonia, ON.

**Carried**

**6. Information and Correspondence**

**6.1 Start-up Enrolment and School Organizations Update**

The school enrolment and school organizations were presented to the Board of Trustees.

Moved by: Dan Dignard

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

**Carried**

**7. Notices of Motion**

**8. Notices of Motion Being Considered for Adoption**

**9. Trustee Inquiries**

**10. Business In-Camera**

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

**11. Report on the In-Camera Session**

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In- Camera session.

**Carried**

**12. Future Meetings and Events**

Chair Petrella drew attention to the upcoming meetings and events.

**13. Closing Prayer**

The closing prayer was led by Chair Petrella

**14. Adjournment**

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the September 26, 2023 Board meeting.

**Carried**



**BRANT HALDIMAND NORFOLK  
Catholic District School Board**

**Minutes**

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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**Next meeting:** Tuesday, October 24, 2023, 7:00 p.m. – Boardroom



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**Special Meeting of the Board**

**Education Development Charge By-Law Adoption Public Meeting**

**Tuesday October 10, 2023 ♦ 3:00 pm  
Boardroom**

**Trustees:**

**Present:** Rick Petrella (Chair), Carol Luciani (Vice Chair), Dennis Blake, Bill Chopp, Dan Dignard, Mark Watson

**Regrets:** Carol Luciani

**Senior Administration:**

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer) Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Trustee Dignard.

**1.2 Attendance**

**1.3 Approval of the Agenda**

Moved by: Dennis Blake

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the October 10, 2023 Special Meeting of the Board Education Development Charge By-Law Adoption Public Meeting.

**Carried**

**2. Delegations**

**3. Committee and Staff Reports**

**3.1 Education Development Charge By-Law Adoption**

The Education Development Charge (EDC) By-law Adoption Report was presented by Superintendent Keys, Jack Ammendolia (Watson & Associates), and Brad Teichman (Overland LLP). The Brant Haldimand Norfolk Catholic District School Board began the process for the review of its Education Development Charge by-law. The Education Act requires that statutory public meetings be held prior to passing an Education Development Charge by-law. The meetings held by the Board on September 18, 2023 and October 10, 2023 satisfy the statutory public meeting requirement. The existing EDC rate is \$1,408. The proposed EDC rate for the Board is \$2,750 per dwelling unit for the residential charge. Based on the \$300 residential per year increase cap, the implementation of the charge would be phased in over five years.

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board determines pursuant to Section 257.63 of the Education Act that no further public meeting concerning the proposed Education Development Charge By-Law (2023) is necessary.



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THAT the Brant Haldimand Norfolk Catholic District School Board approves the implementation of an Education Development Charge incorporating a residential component with the percentage of growth-related net education land cost that is to be funded by residential development calculated at 100%.

THAT the Brant Haldimand Norfolk Catholic District School Board make no changes to the existing Education Development Charge By-law policies as they relate to jurisdiction-wide vs area-specific charges, differentiated charges, additional residential exemptions, demolition or conversion credits or term of the by-law (5 years).

THAT the Brant Haldimand Norfolk Catholic District School Board direct staff to annually review land values and provide a report to the Board if land values support an amendment to the Education Development Charge By-law (2023) to increase residential charges.

THAT the Brant Haldimand Norfolk Catholic District School Board approve the Education Development Charge By-law (2023) for a term of 5 years with an effective date of October 15, 2023 in the form attached with the date of Ministerial approval to be inserted and with the phase in of rates as follows:

Type of Development	Year 1 Oct 15/23 – Oct 14/24	Year 2 Oct 15/24 – Oct 14/25	Year 3 Oct 15/25 – Oct 14/26	Year 4 Oct 15/26 – Oct 14/27	Year 5 Oct 15/27 – Oct 14/28
Residential	\$1,708	\$2,008	\$2,308	\$2,608	\$2,750

**Carried**

**5. Closing Prayer**

The meeting was closed with prayer led by Chair Petrella

**6. Adjournment**

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the October 10, 2023 Special Meeting of the Board Education Development Charge By-Law Adoption Public Meeting

**Carried**

**Next meeting:** Tuesday, September 26, 2023, 7:00 p.m. – Boardroom



**BRANT HALDIMAND NORFOLK  
Catholic District School Board**

**Minutes**

Catholic Education Centre  
322 Fairview Drive  
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**Special Meeting of the Board  
Tuesday October 17, 2023 ♦ 9:15 pm  
Boardroom**

**Trustees:**

**Present:** Rick Petrella (Chair), Carol Luciani (Vice Chair), Dennis Blake, Bill Chopp, Dan Dignard

**Regrets:** Mark Watson

**Senior Administration:**

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer) Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

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**1. Opening Business**

**1.1 Opening Prayer**

The meeting was opened with prayer led by Chair Petrella

**1.2 Attendance**

**1.3 Approval of the Agenda**

Moved by: Dennis Blake

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the October 17, 2023 Special Meeting of the Board.

**Carried**

**2. Committee and Staff Reports - Nil**

**3. Business In-Camera**

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

**4. Report on the In-Camera Session**

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**

**5. Closing Prayer**

The meeting was closed with prayer led by Chair Petrella

**6. Adjournment**

Moved by: Dan Dignard

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the October 17, 2023 Special Meeting of the Board.

**Carried**





**BRANT HALDIMAND NORFOLK  
Catholic District School Board**

**Minutes**

Catholic Education Centre  
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**Next meeting:** Tuesday October 24, 2023, 7:00 p.m. – Boardroom

# RECOMMENDATIONS FOR THE BOARD FROM THE COMMITTEE OF THE WHOLE

October 24, 2023

AGENDA ITEM	MOTION
5.1	<p>That THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves continued membership with the Ontario Catholic School Trustees' Association and remits the annual fee of \$52,071.53 for the 2023-24 school year.</p> <p>THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves continued payment of the Friends and Advocates of Catholic Education levy with the Ontario Catholic School Trustees' Association and remits the annual fee of \$1,557.96 for the 2023-24 school year.</p> <p>THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves GSN funding for Central bargaining with the Ontario Catholic School Trustees' Association and remits the fee of \$52,940.00 for the 2023-24 school year.</p>
5.3	<p>THAT the Committee of the Whole recommends approval of the Trustee Honoraria for the period November 15, 2023 to November 14, 2024 to the Brant Haldimand Norfolk Catholic District School Board.</p>
5.4	<p>THAT the Committee of the Whole recommends approval of the request from Assumption College School and St. John's College for an Excursion to New Orleans, LA from January 26 to February 3, 2024 to the Brant Haldimand Norfolk Catholic District School Board.</p>
5.5	<p>THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the EQAO board report on results for the 2022-2023 school year.</p>

**RECOMMENDATIONS:**

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of October 17, 2023.

THAT the Brant Haldimand Norfolk Catholic District School Board approves the recommendations of the Committee of the Whole Meeting of October 17, 2023

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC  
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Scott Keys, Superintendent of Business & Treasurer  
Presented to: Committee of the Whole  
Submitted on: October 17, 2023  
Submitted by: Mike McDonald, Director of Education & Secretary

**ONTARIO CATHOLIC SCHOOL TRUSTEES' ASSOCIATION –  
ANNUAL MEMBERSHIP FEES**

Public Session

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**BACKGROUND INFORMATION:**

The Ontario Catholic School Trustees' Association (OCSTA) continues to be a strong guiding and unifying force for Catholic education in our province, as they are represented at a number of key government tables and work with partner organizations to promote and protect Catholic education. On a yearly basis, the Board has remitted a membership fee.

**DEVELOPMENTS:**

The annual fee for our Board is calculated on a base amount of \$8,160, plus a cost of \$3.805 per student. Based on our 2022-23 student enrolment of 11,540 Average Daily Enrolment (ADE), the membership fee for this year is \$52,071.53.

In 2013-14, a special Friends and Advocates of Catholic Education (FACE) levy for promoting and protecting Catholic education was introduced and this levy will continue for 2023-24. The levy is calculated at 13.5 cents per pupil for a total of \$1,557.96. HST does not apply to either the Membership Fees or the FACE Levy.

Under the School Boards Collective Bargaining Act, OCSTA continues to serve as the designated bargaining agent for its 29 Catholic District School Boards. The fee is outlined in Regulation 206/15 and was included in the GSN allocation. The amount for the 2023-24 school year is \$52,940.00.

**RECOMMENDATION:**

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves continued membership with the Ontario Catholic School Trustees' Association and remits the annual fee of \$52,071.53 for the 2023-24 school year.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves continued payment of the Friends and Advocates of Catholic Education levy with the Ontario Catholic School Trustees' Association and remits the annual fee of \$1,557.96 for the 2023-24 school year.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves GSN funding for Central bargaining with the Ontario Catholic School Trustees' Association and remits the fee of \$52,940.00 for the 2023-24 school year.

**REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC  
DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE**

Prepared by: Scott Keys, Superintendent of Business & Treasurer  
 Presented to: Committee of the Whole  
 Submitted on: October 17, 2023  
 Submitted by: Mike McDonald, Director of Education & Secretary

**TRUSTEE HONORARIA**  
Public Session

**BACKGROUND INFORMATION:**

Ontario Regulation 357/06 - Honoraria for Board Members sets out the method for calculating the limits on honoraria paid under section 191 of the Education Act. The honoraria, in respect of any year of the term in office, consists of the following components: base amount, enrolment amount, and Chair/Vice Chair amounts, as outlined in Board Policy 100.06 – Trustee Honoraria.

**DEVELOPMENTS:**

There have been no changes to the base amount for trustee honoraria. For the term of office starting November 15, 2023 to November 14, 2024, the only change to trustee honoraria will be the impact of enrolment changes.

Trustees are now paid bi-weekly by direct deposit based on 1/26 of the established honorarium.

The calculation for the trustee honoraria for the period November 15, 2023 to November 14, 2024, is detailed in the chart below, which does not include the student trustee.

	<u>Chair</u>	<u>Vice-Chair</u>	<u>Trustee</u>
Base Amount	\$5,900	\$5,900	\$5,900
Additional Base Amount (Chair & Vice-Chair)	5,000	2,500	
Enrolment Amount	\$3,233	\$3,233	\$3,233
Additional Enrolment Amount (Chair & Vice-Chair)	554	277	
<b>Total</b>	<b>\$14,687</b>	<b>\$11,910</b>	<b>\$9,133</b>

Trustee Honoraria (prior period)	\$14,584	\$11,814	\$9,045
Increase/(Decrease)	\$103	\$96	\$88

\* The enrolment amount is calculated by multiplying the 2022-23 Estimates ADE by \$1.75 and then dividing by the number of trustees (6). The additional enrolment amounts are calculated by multiplying the 2021-22 Estimates ADE by \$0.025 for the Vice-Chair and by \$0.05 for the Chair.

**RECOMMENDATION:**

THAT the Committee of the Whole recommends approval of the Trustee Honoraria for the period November 15, 2023 to November 14, 2024 to the Brant Haldimand Norfolk Catholic District School Board.

# REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Phil Wilson, Superintendent of Education  
Presented to: Board of Trustees  
Submitted on: October 17, 2023  
Submitted by: Michael McDonald, Director of Education & Secretary

## EXCURSION – MISSION TRIP TO NEW ORLEANS, LA Public Session

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### **BACKGROUND INFORMATION:**

The first Brant Haldimand Norfolk Catholic District School Board Mission Trip took place in the Red River Valley Manitoba following the Red River Valley floods in 1997. At the time, we were fortunate to come across the Mennonite Disaster Services who were already set up in Manitoba. Since then, BHNCDSB students have made many more trips in conjunction with the Mennonites and other organizations such as: Helping Hands, St. Bernard Project, and Amish Disaster Relief. These groups have a well-established system for accommodating and housing volunteers. Since then, we can proudly report that we have completed twenty-six trips over a period of 24 years and represented the Brant Haldimand Norfolk Catholic District School Board with pride. Without fail, on all trips, the organizers consistently shared positive comments about our students. At first, the Mennonites were particularly reluctant to accept teens, however, they soon grew more comfortable as they experienced our groups' positive work ethic and conduct. This is evidenced in the fact that our students were featured in their Mennonite commemorative 50-year anniversary book.

### **DEVELOPMENTS:**

Hurricane Katrina hit the New Orleans area in 2005. While the cameras and newspaper articles regarding the devastation have disappeared, the work to rebuild homes continues to this day and will go on for years to come as many are still homeless. The St. Bernard Project has been working in this area for many years welcoming volunteers, securing the required building materials, and supervising the necessary work. BHNCDSB has collaborated with them six times previously and they have proven to be a reliable group for our students.

If approved, the trip to New Orleans will take place from January 26 to February 3, 2024. The BHNCDSB group will consist of 18 students from Assumption College School and St. John's College. They will provide labour in the form of painting, cleaning, mending, and building as required and directed. We will attend mass at St. Gabriel the Archangel Parish with Fr. Tony Ricard on the Sunday. The group will stay in cabins in Bayou Segnette State Park during their stay. The only expense for the students will be covering the cost of their meals for Saturday and Sunday. Food will be provided throughout the week. There are no further costs for the students for this trip as the expenses for this trip have been funded by a donor.

## **CURRICULUM EXPECTATIONS**

Students will have the opportunity to demonstrate the following Catholic Graduate Expectations:

- CGE1d -develops attitudes and values founded on Catholic social teaching and acts to promote social responsibility, human solidarity and the common good.
- CGE4a -demonstrates a confident and positive sense of self and respect for the dignity and welfare of others.
- CGE4c -takes initiative and demonstrates Christian leadership.
- CGE5c -develops one's God-given potential and makes a meaningful contribution to society.
- CGE6e -ministers to the family, school, parish, and wider community through service.
- CGE7j -contributes to the common good.

### **RECOMMENDATION:**

THAT the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School and St. John's College for an Excursion to New Orleans, LA from January 26 to February 3, 2024.

# REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD COMMITTEE OF THE WHOLE

Prepared by: Lorrie Temple, Superintendent of Education  
 Presented to: Board Meeting  
 Submitted on: October 17, 2023  
 Submitted by: Michael McDonald, Director of Education & Secretary

## EQAO (Education Quality and Accountability Office) Update Public Session

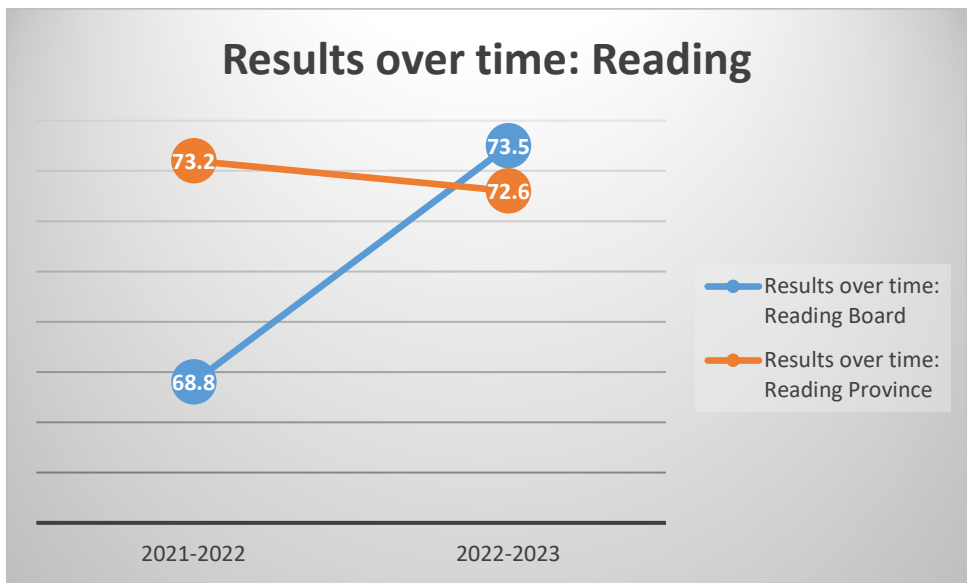
### **BACKGROUND INFORMATION:**

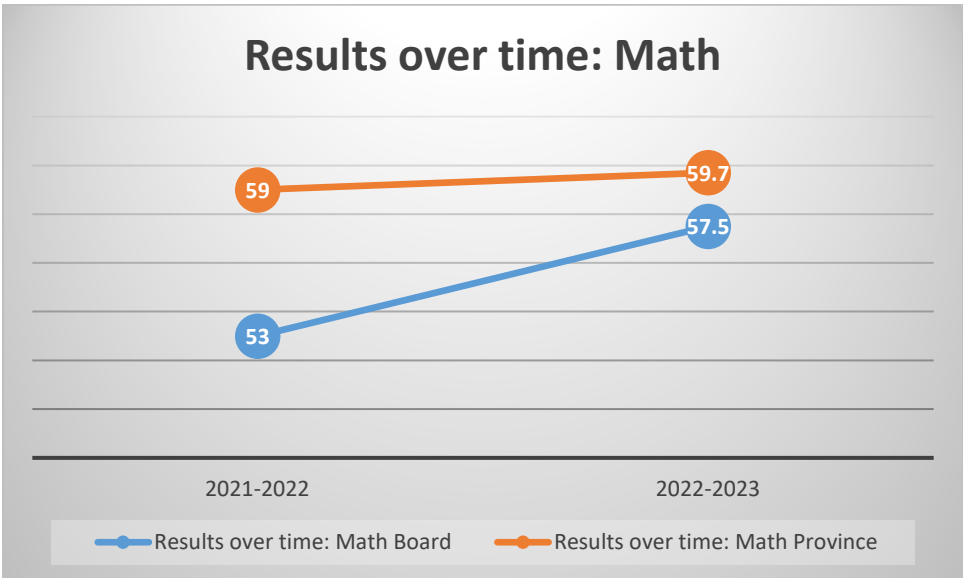
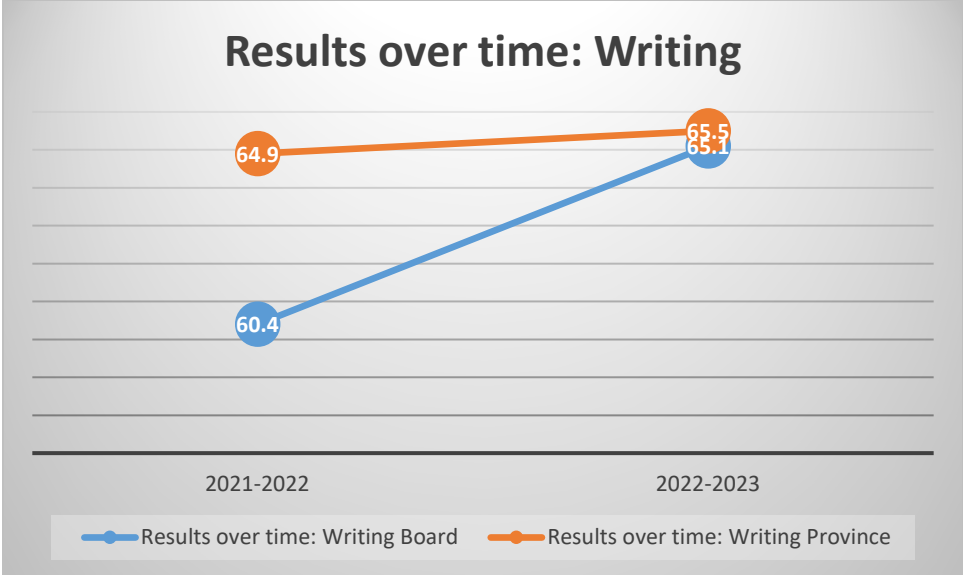
Education Quality and Accountability Office (EQAO), under the direction of the Ministry of Education, released the 2022-2023 results last week. The media release from last week, shared our overall results, highlights of success, and areas for attention moving forward. Even though we are still learning the new digital platform and continue to be challenged by the staffing shortage impacting the opportunities for professional development, we have much to celebrate with these results. This data adds to the knowledge of our system and further guides and informs our decision making in supporting educators and students in the classroom, across our system.

### **DEVELOPMENTS:**

#### **Grade 3 Primary: 2022-2023**

School	Total # of Ss	Reading	Writing	Mathematics
Province	123,289	72.6%	65.5%	59.7%
Board	763	73.5%	65.1%	57.5%





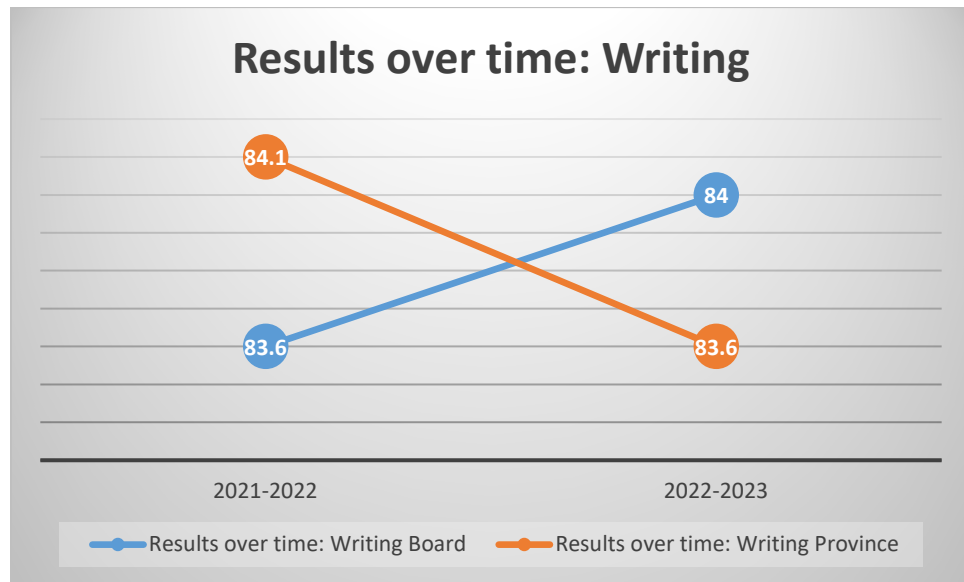
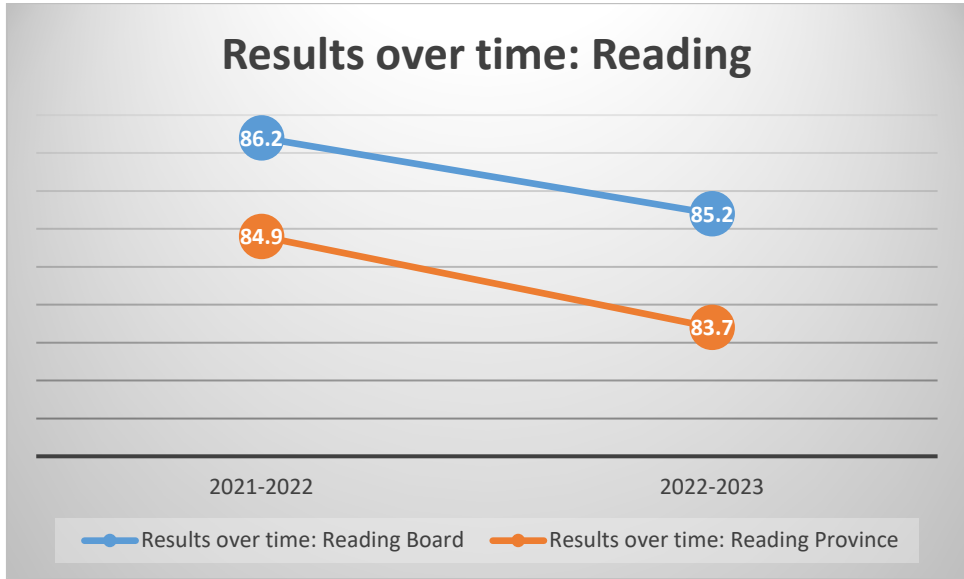
BHNCDSB primary students hold their own against the province in writing, exceed the province in reading and are slightly lower than the province in math. Our supports to address math improvement involved professional development, resources, and tutoring. Through tutoring funds, we were able to support numeracy with one-to-one and small group opportunities, free to families. We were intentional and more strategic with professional development for instruction and assessment using MathUp and Knowledgehook (and are doing so again this year) as educators continue to learn their way through the curriculum. We also targeted and supported Grade 1 literacy with specific professional development and resources for structured literacy (expanded to Grades 2 and 3 this year). This work continues for 2023-2024, with our Math Action Plan and launch of the new structured literacy introduced in the updated Language Curriculum. Our Student Achievement Team continues to screen students across the system in math and literacy, Grades 1-9, to best inform next steps for supporting educators and students. We continue to seek data to inform our practice and focus with instruction and have a plan to bring the learning, as we did last year, with our administrators to support the monitoring of instruction and assessment in the classrooms.

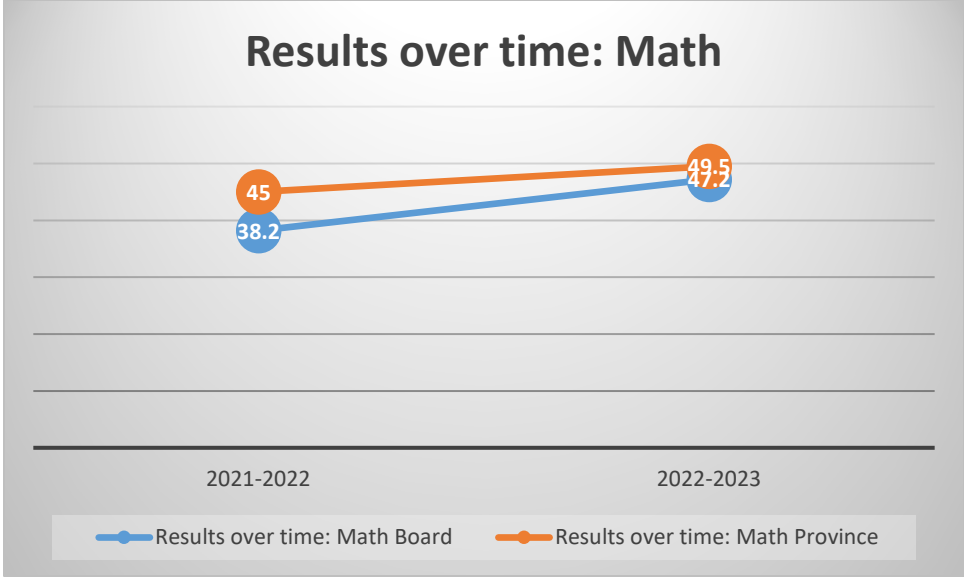


**Grade 6 Junior**

**Students Meeting or Exceeding the Provincial Standard: 2022-23**

School	Number of Students	Reading	Writing	Mathematics
Province	126,697	83.7%	83.6%	49.5%
Board	723	85.2%	84.0%	45.0%





Junior reading and writing scores are higher than the province and numeracy is trending up against our past scores but continues to be lower than the province and a focus for BHNCD SB. We continue to work on the use of resources such as MathUp and Knowledgehook to support the math curriculum, alongside high impact instructional strategies such as our Essential Practices, tools and representations, and direct instruction to name a few. This work is paying off as you can see a jump in our scores for the board from last year by over 6%. We are trending upward by a larger margin than the province as a whole and we are thrilled with that improvement in mathematics. We know that our intentional support is working and is getting better with the introduction of the directions in the Math Action Plan and the work of our Math Facilitators. Our reading and writing results are also being supported with the new curriculum PD focus on direct instruction, assessment, and a continued focus on our Essential Practices for knowing the learner, success criteria, learning goals and descriptive feedback.

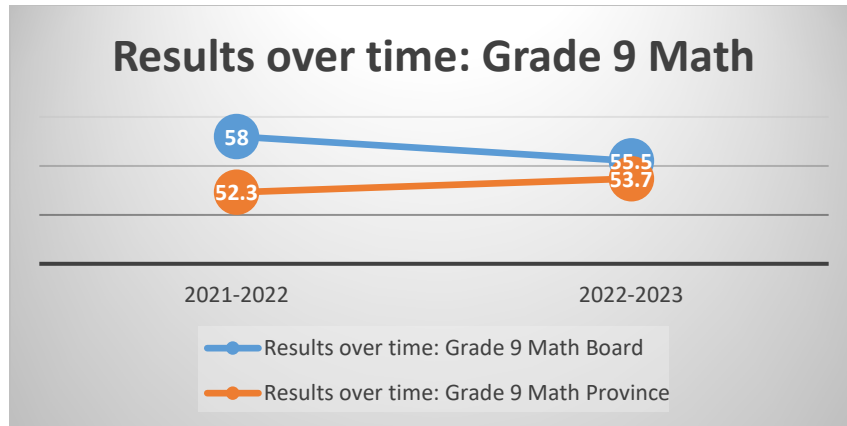
**Grade 9 Math**

BHNCD SB math results took a little dip from our previous score, but still exceeds the province in Grade 9 mathematics. We noted a concern with Grade 9 math with the failure rate of the Grade 9 Destreamed course and those engaging in summer school to earn the credit. We have already taken steps to address this with our destreaming coaches, with a focus on Math and English, our transition teachers, and the tailored approach for skills-based learning that our Math Consultant for secondary has been implementing across the secondary schools. We continue to educate and unroll our new assessment, evaluation, grading and reporting policy with the new guide, time on the last PD Day, as well as the development of a Secondary PD Steering Committee, and our work with the Student Success Teachers and coaches noted above with a focus on instruction, engagement, and attendance.

**Students at or above the Provincial Standard**

ACS	HT	SJC	Board	Province
55.1%	50.6%	60.5%	55.5%	53.7%

No data for St Mary's.



Students across our secondary schools are participating in this online assessment at the end of each semester. Assessment may count towards a students' overall grade. Staff continue to work through the new destreamed curriculum focusing on instruction and assessment. Data is being uploaded and the teachers are working on preparing the students for practice on the technology piece. The actual test is based on curriculum knowledge up until Grade 9.

#### Grade 10/11 OSSLT (Ontario Secondary School Literacy Test)

##### First-Time Eligible

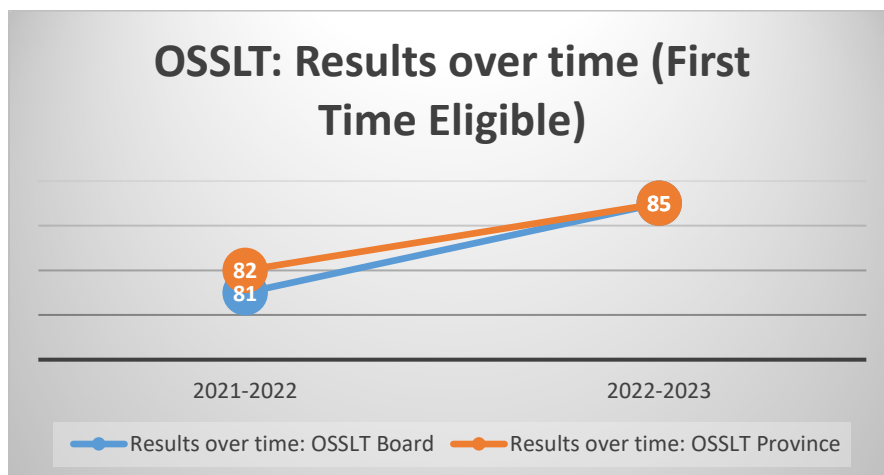
ACS	HT	SJC	SMCLC	Board	Province
85.4%	79.3%	89.7%	75.0%	85.0%	84.7%

##### Previously Eligible

ACS	HT	SJC	SMCLC	Board	Province
47.5%	54.2%	68.4%	55.6%	56.6%	62.9%

##### Success Rate by Course Type – First-Time Eligible

	Board – Percentage Successful	Province – Percentage Successful
Academic	94.5%	91.4%
Applied	54.3%	55.1%
Locally Developed	14.3%	16.2%



BHNCDSB students continue to do well. Last year the Board average was 81.4% and we increased that to 85% this year and continue to trend higher than the province. Students will engage in the OSSLT this upcoming November and again in April. We are currently creating preparation materials and meeting with those educators at the schools supporting the writing to direct some key aspects of the preparation.

We will continue our work using this important data as part of our information gathering to identify areas of need across the system. The Student Achievement Team alongside our Special Education Team, will continue the work to support our students in classrooms and create PD to help with instruction and assessment to widely support student achievement in reading, writing and math across BHNCDSB.

**RECOMMENDATION:**

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the EQAO board report on results for the 2022-2023 School year.



# BRANT HALDIMAND NORFOLK Catholic District School Board

## Minutes

Catholic Education Centre  
322 Fairview Drive  
Brantford, ON N3T 5M8

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### Committee of the Whole Tuesday, October 17, 2023 ♦ 7:00 pm Boardroom

**Members:** **Trustees:**  
Rick Petrella (Chair), Carol Luciani (Vice Chair), Dennis Blake, Bill Chopp, Dan Dignard,  
Caroline Goveas (Student Trustee), Mia Martorelli (Student Trustee)

**Regrets:** Mark Watson

#### **Senior Administration:**

Mike McDonald (Director of Education & Secretary), Scott Keys (Superintendent of Business & Treasurer), Kevin Greco, Lorrie Temple, Phil Wilson (Superintendents of Education)

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## 1. Opening Business

### 1.1 Opening Prayer

The meeting was opened with prayer led by Trustee Dignard.

### 1.2 Attendance

Attendance was as noted above.

### 1.3 Approval of the Agenda

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the October 17, 2023 meeting, as amended.

**Carried**

### 1.4 Declaration of Interest - Nil

## 2. Presentations - Nil

## 3. Delegations – Nil

## 4. Consent Agenda

### 4.1 Unapproved Minutes from the Special Education Advisory Committee Meeting – September 19, 2023

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Special Education Advisory Committee Meeting of September 19, 2023.

**Carried**



**4.2 Unapproved Minutes from the Faith Advisory Committee Meeting – September 26, 2023**

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Faith Advisory Committee Meeting of September 26, 2023.

**Carried**

**5. Committee and Staff Reports**

**5.1 OCSTA Membership Fees**

Superintendent Keys presented the OCSTA Annual membership fees report. OCSTA continues to be a strong guiding and unifying force for Catholic education in our province, as they are represented at a number of key government tables and work with partner organizations to promote and protect Catholic education. Discussion regarding the funding formulas along with central bargaining was had.

Moved by: Carol Luciani

Seconded by: Dan Dignard

That THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves continued membership with the Ontario Catholic School Trustees' Association and remits the annual fee of \$52,071.53 for the 2023-24 school year.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves continued payment of the Friends and Advocates of Catholic Education levy with the Ontario Catholic School Trustees' Association and remits the annual fee of \$1,557.96 for the 2023-24 school year.

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves GSN funding for Central bargaining with the Ontario Catholic School Trustees' Association and remits the fee of \$52,940.00 for the 2023-24 school year.

**Carried**

**5.2 Health and Safety Update**

Superintendent Greco presented the Health and Safety update. He highlighted the board's commitment to the Health and Safety of all its employees. Summaries of committee members, accidents and incident reports were shared. Discussion around employee injuries including lost time along with various ways of supporting students and creating healthier workspaces for staff was had.

Moved by: Bill Chopp

Seconded by: Carol Luciani

THAT the Committee of the Whole refers the Health and Safety Report to the Brant Haldimand Norfolk Catholic District School Board for receipt.

**Carried**



### **5.3 Trustee Honoraria**

Superintendent Keys referred to Ontario Regulation 357/06 - Honoraria for Board Members and its method for calculating the limits on honoraria paid under section 191 of the *Education Act*. The honoraria are comprised of the following components: base amount, enrolment amount, and Chair/Vice Chair amounts, as outlined in Board Policy 100.06 – Trustee Honoraria. He noted that there are no changes to the base amount. For the term of office starting November 15, 2023 to November 14, 2024, the only change to trustee honoraria will be the impact of enrolment changes.

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Committee of the Whole recommends approval of the Trustee Honoraria for the period November 15, 2023 to November 14, 2024 to the Brant Haldimand Norfolk Catholic District School Board.

**Carried**

### **5.4 New Orleans Missions Trip**

Superintendent Wilson presented the excursion request from Assumption College and St. John's College for a mission's trip to New Orleans, LA in conjunction with the St. Bernard Project. Student selection for the mission trip along with supervision was discussed.

Moved by: Bill Chopp

Seconded by: Dennis Blake

THAT the Brant Haldimand Norfolk Catholic District School Board approves the request from Assumption College School and St. John's College for an Excursion to New Orleans, LA from January 26 to February 3, 2024.

**Carried**

### **5.5 EQAO Update**

Director McDonald and Superintendent Temple presented the EQAO Update report. The report shared the overall results, highlights of success, and areas for attention moving forward. De-streaming at the secondary level, special education, French Immersion, along with the previous focus on literacy was discussed.

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole recommends that the Brant Haldimand Norfolk Catholic District School Board approves the EQAO board report on results for the 2022-2023 school year.

**Carried**

## **6. Information and Correspondence**

- 6.1** BHNCD SB School Highlights: The BHNCD SB Faith Day this year involved launching our theme Catholic Education: Called to Love. All areas of the board were to consider a partnership within the community to support not just on this day but all year through. The staff of St. Patrick School connected with the Brantford Blessing Centre. The St. Patrick school staff learned about the services provided by the Blessing Centre, and prepared the food and served the meal that evening. The connections have continued with the Blessing Centre providing a heart shaped cheese board for each class to decorate and the St. Patrick Students created cards for the Blessing Centre's Thanksgiving dinner. A bulletin board that includes the various methods of serving alongside the Blessing Centre is on display in St. Patrick school.



- 6.2** Extended French at St. John's College will be offered in Grade 9 starting in September 2024. The first cohort of French Immersion students will be graduating from St. Leo School in June 2024. Next steps are working with guidance, informing families, and including it on option sheets.
- 6.3** Superintendent Temple noted that applications are now being received via the BHNCD SB website for the Distinguished Catholic Graduate Awards and the Outstanding Contribution to Catholic Education Award. Applications are being received until December 15, 2023 and award winners will be decided at the January Board meeting.

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence since the last meeting.

**7. Trustee Inquiries: Nil**

**8. Business In-Camera**

Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board moves to an In-Camera session.

**Carried**

**9. Report on the In-Camera Session**

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board approves the business of the In-Camera session.

**Carried**

**10. Future Meetings and Events**

Chair Petrella drew attention to the upcoming meetings and events.

**11. Closing Prayer**

The closing prayer was led by Chair Petrella.

**12. Adjournment**

Moved by: Carol Luciani

Seconded by: Dennis Blake

THAT the Committee of the Whole of the Brant Haldimand Norfolk Catholic District School Board adjourns the October 17, 2023 meeting.

**Carried**

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**Next meeting:** Tuesday, December 12, 2023, 7:00 p.m. – Boardroom



## REPORT TO THE BRANT HALDIMAND NORFOLK CATHOLIC DISTRICT SCHOOL BOARD

Prepared by: Caroline Goveas, Mia Martorelli, Student Trustees  
Presented to: Board of Trustees  
Submitted on: October 24, 2023  
Submitted by: Mike McDonald, Director of Education & Secretary

### STUDENT TRUSTEE REPORT

Public Session

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#### **BACKGROUND INFORMATION:**

All schools had a successful first month and a half of school. St. John's College, Assumption College, and Holy Trinity all held events to welcome incoming grade nines, including school tours at the end of the month of August, as a part of "Here We Go Day".

#### **DEVELOPMENTS:**

The first student senate meeting is set to take place on October 24<sup>th</sup>, at 4pm, where further discussions about school news will be shared.

#### **SCHOOL NEWS:**

St. John's started the year off strong. On September 20<sup>th</sup>, student council hosted Grade Nine Colour Night, which comprised of team-building games, dinner, grade nine representative elections, and a dance, to welcome the class of 2027 to the nest. Additionally, SJC's student council has been planning various events for the month of October. SJC's first pep rally of the year will take place on Friday October 20<sup>th</sup>, where student council will showcase their introduction video, fall sports teams will be introduced, and games will be played to raise school spirit. Following the school day on the 20<sup>th</sup>, the Friday Night Lights football game will take place at Kiwanis field, where the Eagles will take on the Lions. SJC's student council has organized a food truck to be present at this event, and additionally encourages students to wear all green or "green out" in support of the school team. On October 24<sup>th</sup>, SJC will hold their annual "pink out" senior girls basketball game, where spectators are encouraged to wear pink and make cash donations, in support of breast cancer awareness and research. Moreover, student council at SJC has planned the first school-wide dance of the academic year, which will take place on Thursday October 26<sup>th</sup>, and will be Halloween themed. Student council's next big undertaking will be the semi-formal dance.

Assumption has started the year off on a high note, with its annual grade 9 orientation day that was held on August 30<sup>th</sup>. Hosted by our prefects and student council members, the day started at 9 and ran till 12:30, it showed students where their classes were, how to open use their locks and gave them an opportunity to meet new people before the first day of school. Then on September 14<sup>th</sup> Student Council held grade 9 Colour night where we had a turnout of over 400 students. It entailed team-building games, dinner, and a dance to follow. Then on October 12<sup>th</sup> Assumptions council organized its first school wide dance of the year, a homecoming where students showed their school spirit by dressing in spirit wear and school colours. This week ACS is having its first of the years spirit week where Wednesday will be a pep rally where the school's sports will be highlighted and promoted by fun team chants and games. Following the school day during the evening assumption will host its first annual Halloween movie night featuring Hocus Pocus. Finally on October 27<sup>th</sup> Assumption will participate in its annual Halloween for hunger by collecting food canned items and non-perishables.

At Holy Trinity, the Student Council's most important activity for the month of September was preparing and setting up decorations for grandstands at the Norfolk County Fair. This involved developing designs, painting banners, constructing three-dimensional elements, and setting up our décor at the fairgrounds. In addition to grandstand preparation, HT's student council

organized a pep rally to get students excited for Fair Day. Students got to participate in a variety of games, practice Holy Trinity's cheers led by our cheer team, and witness a production in which our school's new mascot was revealed. Now that the county fair has concluded, the council has begun preparing our next event, Halloween festivities. Student Council is planning on having Halloween-themed activities that students can partake in, such as pumpkin carving, door decorating, and costume competitions.

**RECOMMENDATION:**

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee Report.



# BUSINESS SERVICES OPERATIONAL PLAN 2023-2027

## Our Mission

As a community of multi-disciplined professionals, we are committed to providing exceptional services contributing to learning through a collaborative, supportive, and inclusive working-learning environment.

## Our Community

- Accommodation Planning
- Facilities and Construction
- Financial Services
- Information Technology
- Procurement and Risk Management
- Student Transportation

## Operational Excellence

### INITIATIVES THAT SUPPORT THIS PRIORITY

- Data strategy and framework
- Review of legacy systems
- Alignment of policies and procedures
- Business-specific leadership program
- Enterprise Risk Management
- Adaptive and innovative processes
- Business support to schools
- Focus on equity, diversity, and inclusion

## Community Experiences

### INITIATIVES THAT SUPPORT THIS PRIORITY

- School-System Support Committee
- Enhanced communication
- Expansion of ticketing system
- Service level agreements
- Review of onboarding practices
- Satisfaction and pulse surveys
- Training and professional development

## Stewardship of Resources

### INITIATIVES THAT SUPPORT THIS PRIORITY

- BHN Cares and ECO Schools
- Project Management Framework
- Data-driven decision making
- Financial reporting process
- IT Governance Council
- Enterprise security practices
- Facility and bell time review
- Long-Term Accommodation Plan

**2023-24**  
**Trustee Meetings and Events**

<b>Date</b>	<b>Time</b>	<b>Meeting/Event</b>
October 11, 2023	3:00 pm	Executive Council Meeting
October 17, 2023	9:00am	Mental Health Steering Committee
October 17, 2023	1:00 pm	Special Education Advisory Committee
<b>October 17, 2023</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
<b>October 24, 2023</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
November 8, 2023	7:00 pm	Regional Catholic Parent Involvement Committee
November 13, 2023	5:00pm	Audit Committee
November 15, 2023	3:00 pm	Executive Council
<b>November 21, 2023</b>	<b>7:00 pm</b>	<b>Annual Board Meeting</b>
November 23, 2023	1:00 pm	Faith Advisory Committee
November 28, 2023	1:00 pm	Special Education Advisory Committee
December 4, 2023	4:00 pm	Accommodations Committee
December 6, 2023	3:00 pm	Executive Council
December 7, 2023	9:00 am	Mental Health Steering Committee
<b>December 12, 2023</b>	<b>7:00pm</b>	<b>Committee of the Whole</b>
December 13, 2023	3:00 pm	Budget Committee
December 19, 2023	1:00 pm	Special Education Advisory Committee
<b>December 19, 2023</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
<i>December 25 2023- January 7, 2024</i>		<i>CHRISTMAS BREAK</i>
January 10, 2024	3:00 pm	Executive Council Meeting
January 19-20, 2024		OCSTA Trustees Seminar
January 16, 2024	1:00 pm	Special Education Advisory Committee
<b>January 16, 2024</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
January 23, 2024	1:00 pm	Faith Advisory Committee
<b>January 23, 2024</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
<b>January 31, 2024</b>	<b>7:00pm</b>	Regional Catholic Parent Involvement Committee
February 8, 2024	9:00 am	Mental Health Steering Committee
February 14, 2024	3:00 pm	Executive Council Meeting
February 20, 2024	1:00 pm	Special Education Advisory Committee
<b>February 20, 2024</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
February 27, 2024	1:15 pm	Accessibility Steering Committee
<b>February 27, 2024</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
March 6, 2024	3:00 pm	Executive Council Meeting
<i>March 11-15, 2024</i>		<i>MARCH BREAK</i>
March 19, 2024	9:00 am	Mental Health Steering Committee
March 19, 2024	1:00 pm	Special Education Advisory Committee
March 19, 2024	3:00 pm	Accommodations Committee
<b>March 19, 2024</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
<b>March 26, 2024</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
April 10, 2024	3:00 pm	Executive Council Meeting
April 16, 2024	1:00 pm	Special Education Advisory Committee
<b>April 16, 2024</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>

<b>Date</b>	<b>Time</b>	<b>Meeting/Event</b>
April 18, 2024	1:00 pm	Faith Advisory Committee
April 23, 2024	3:00 pm	Budget Committee
<b>April 23, 2024</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
April 24, 2024	7:00 pm	Regional Catholic Parent Involvement Committee
<i>May 5-10, 2024</i>		<i>Catholic Education Week</i>
May 2-4, 2024		OCSTA AGM & Conference
May 6, 2024	5:00pm	Catholic Student Leadership Awards
May 13, 2024	3:00pm	Budget Committee
May 15, 2024	3:00 pm	Executive Council Meeting
May 21, 2024	1:00 pm	Special Education Advisory Committee
<b>May 21, 2024</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
<b>May 28, 2024</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
May 30, 2024	1:15 pm	Mental Health Steering Committee
TBD		CCSTA AGM
June 12, 2024	3:00 pm	Executive Council Meeting
June 17, 2024	5:00 pm	Audit Committee
<b>June 18, 2024</b>	<b>7:00 pm</b>	<b>Committee of the Whole</b>
<b>June 25, 2024</b>	<b>7:00 pm</b>	<b>Board Meeting</b>
June 27, 2024	4:45 pm 6:30 pm 7:00 pm	Assumption College Graduation Holy Trinity Graduation St. John's College Graduation

Meetings scheduled at the Call of the Committee Chair: Accommodations Committee, Audit Committee, Budget Committee, Faith Advisory Committee, Policy Committee